Approved For Release 2000/08/21 : CIA-RDP54-00195A000100010028-2



10 April 1950

MEMORAHDIN FOR:

SUBJECT:

Consisted to Region Instruction, Procedures and Familities of TRD

1. The following personnel of TWD are designated to serve on an ad hoc committee to review the over-all mission, instruction and existing procedures of the Training Division and to make recommendations for improvement. One additional voting member is to be designated by each of the Offices corved by THD.

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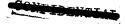
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Recording Secretary, no vote

- 2. A report will be prepared by the above-designated committee and will be submitted to the Chief, TND not later than 15 June 1950. In general terms it should contain the following considerations.
  - Branch seet the requirements of 050 and OPC?
  - b. What changes should be made in the curriculum of the existing instruction and instructional materials to better meet the requirements considered in a. above?
  - e. Should the length of the instruction periods be lengthened or shortened? If so, by how such and where?



## CONFIDENTIAL

- d. What changes as to numbers and grades should be made in the T/O of TRD?
- 3. Meetings of the committee will be called at the discretion of the committee chairman. It is envisaged that the bulk of the work will be done in the period 15 May-15 June. Therefore, during that period persons assigned to this committee will be relieved from their normal assigned duties to the greatest extent possible.
- 4. All branch, staff and section chiers of THD will assist the committee in the accomplishment of its task by making available such instructional materials, regulations, memoranda, and personnel for interviews as requested by the committee.
- 5. The O3O and OPC representatives will schedule interviews for members of the committee with representatives of their respective offices as are required by the committee to fulfill its mission.
- 6. The Administrative Officer, THD is responsible for arranging the working space and materials for this committee.

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